

## APPLICATION FORM FOR GRANT OF COMPUTER INCREMENT

Date:

To  
The Chairman,  
Tamil Nadu Grama Bank,  
Head Office,  
Salem.

Respected Sir,

**Sub: Claim for grant of Computer Increment**

I, Mr./Mrs. \_\_\_\_\_, (Ex-Employee) / (Legal Heir of Mr./Mrs. \_\_\_\_\_) would like to request your good Office for the grant of Computer Increment, with effect from 01.11.1993.

I furnish below my necessary particulars for your information and further process.

1. Name of Employee / Deceased Employee :
2. Roll No. / SR.No. :
3. EPF No. :
4. Designation :
5. Date of Joining in the Bank :
6. Date of Release from the Bank :
7. Mode of Exit (Retired / Resigned / Punishment) :
8. Last Posted Branch & Regional Office :
9. Name of Claimant (in case of Deceased Staff) :
10. Account Holder Name :

11. Account Number :
12. IFSC Code :
13. Bank & Branch Name :
14. Contact No. :
15. E-mail Address :
16. Communication Address :

Documents to be submitted (self-attested):

1. PAN Card of the Applicant & Deceased Staff (in case of death)
2. Aadhaar Card of the Applicant & Deceased Staff (in case of death)
3. Legal Heir's Certificate (only in case of application by legal heirs)
4. Death Certificate (only in case of application by legal heirs)
5. Bank Passbook copy of the claimant
6. Retirement Letter, in case of retiree / Relieving Letter, in case of resignee

Yours sincerely,

**Signature**

**Encl: a/a**